

Grades are based on tests and quizzes (about 50-60%), homework (about 10-15%), participation (including note-taking, class work, in-class performance) (about 5-15%), and other formal and informal problem solving assignments (about 20-30%). I do not *give* students grades; students *earn* their grades.

Tests/Quizzes/Warm-up Quizzes

- Tests and quizzes will be announced in class and posted on my website a few days in advance.
- The points for each test or quiz will be determined based upon its length and difficulty level. Usually, each quiz, covering a few sections, is worth 25-50 points and test, covering the whole chapter, is worth 50-100 points.
- Students need to show their work on their tests/quizzes as instructed. Showing work may help them earn partial credit and no work may result in zero credit.
- Warm-up quizzes may be given frequently to assess students' understanding of the materials that they have recently learned. They also offer an instant feedback for the teacher before next lesson is taught. Points for each quiz may range from 1 point to 8 points, depending on the number and difficulty level of the problems. All the problems will be discussed right after the quiz. Students who did not receive a full credit may retake the warm-up quiz the next day and have a chance to regain the points that they lost.

Homework/Homework Quizzes

- Homework assignment will be given daily. All the assignments will be posted in the classroom and on my website.
- The students receive a "2", "1", or "0" on each homework assignment.
- Students will be expected to complete their homework on time. Reduced (1 point) or zero credit will be given for late or incomplete work and will be at the discretion of the teacher.
- Besides homework assignments, homework quizzes may be given to assess the completion and accuracy of students' homework. Each homework quiz is worth 8 points. Homework correction is
- Please refer to the "Homework Standards for Math" sheet for more information on the homework requirement and format.

Notebook/Binder Check

- Students are required to take notes in class and then study notes and write summary at home before doing homework. Notebook and summary part may be checked during homework checking everyday.
- A good notebook consists of the following characters:
 - ✓ It is up-to-date and in order;
 - ✓ It has all the essential math contents taught or required by the teacher;
 - ✓ It has the Cornell Note's format.

Class work

- Participation points will be given mostly based on the completeness and quality of individual or group work done in class.

Problem solving assignments

- Points will be given for problem solving assignments such as POW (problems of the week), and projects.

Extra credit points

- See CMS Math Policy.

Absent work

- Students are responsible to notify the teacher in advance and make up all the missed work, including note-taking (from their friends), learning lessons, and completing all the homework assignments.
- Students absent one day have one day to make up work; students absent two days have two days to make up work, etc..

Grade posting

- Grade will be posted online regularly. Please refer to the Welcome letter for more details.

Grade rounding-up policy

- If the final average grade is more than 0.2 points away from the next level (such as 89.7%), it may not be rounded up because extra credit points have been offered throughout the year.
- If the final grade is within 0.2 points away from the next level (such as 89.8% or 89.9%), it may or may not be rounded up depending on the student's overall performance and effort. The students who do not have any missing assignment, have tried extra credit problems, and take good notes may be qualified for grade roundup.

Please save this handout in your fold/binder for future reference.