

**MILLER MIDDLE SCHOOL
SCHEDULE CHANGE REQUEST**

Schedules are carefully prepared according to educational needs and elective requests. No schedule change will be considered unless there is a sound educational reason. Parent permission is required before changes are made. (Miller Student Planner). Please note that schedules are not altered based on teacher request.

PLEASE PRINT!

Name: _____ Grade: _____ Date: _____

Email Address: _____ Telephone #: _____

Check reason for schedule change request:

- I am missing a class and I do not have a full schedule.
- I have two classes during the same period of the day.
- I would like to drop an elective or add an elective to my schedule

Drop: _____

Add: _____

Student Signature _____ Parent/Guardian Signature _____

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