
Bullying (ADM-P5131.911)
Milford Public School District

4.5.6 Requires notice to parents or guardian of all students involved in a verified act of bullying.

4.6 Notice to Parents or Guardian describes the school's response and any consequences that may result from further acts of bullying including but not limited to suspension, expulsion and/or referral to law enforcement.

5.0 PROCEDURE:

5.1 Program notification occurs at the beginning of each school year through the dissemination of school handbooks at the elementary, middle and high school levels. The handbook outlines all district policy and procedures regarding bullying.

5.2 All alleged incidents of bullying are investigated by the building administrator and all appropriate support staff. Notification to administrator may occur as an anonymous complaint by a student, teacher/staff referral or written complaint from a parent.

5.3 If the investigation results in a verified act of bullying, parents of all parties are notified and the appropriate disciplinary action is implemented.

5.4 All verified incidences of bullying are recorded and retained at both the building and district levels.

6.0 ASSOCIATED DOCUMENTS:

6.1 Connecticut General Statute – 10-222d

6.2 Reference: 5144 Discipline/Punishment
5114 Suspension/Expulsion: Due Process
5131.7 Weapons and Dangerous Instruments
5131.8 Off-School Misconduct
5131.9 Assaults/Threats
5131.911 Bullying

6.3 Letters of Communication

6.4 Administrative Policy #5131.911 proposed on October 9, 2001 and adopted on November 13, 2001

7.0 RECORD RETENTION TABLE:

<u>Identification</u>	<u>Storage</u>	<u>Retention</u>	<u>Disposition</u>	<u>Protection</u>
Letter of Communication	Individual schools	In student's file for duration of education in Milford Public Schools	Shred	File cabinet

8.0 REVISION HISTORY:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
08/22/2005	A	Initial Release

* * * E n d o f p r o c e d u r e * * *