

# PARENT BRIEFING

## Module

### Research & Presentation

- Learn the steps for completing a research project.
- Locate, evaluate, and document resources.
- Practice the basics of research note taking.
- Use *PowerPoint* presentation software to create a multimedia slide presentation.
- Learn and practice the skills for effective presentation delivery.

## Session Focus

- 1 Research Skills
- 2 Note Taking and Documentation
- 3 Organization and Planning
- 4 *PowerPoint* Slides
- 5 Video Clip
- 6 Audio and the Finishing Touches
- 7 Presentation Delivery

### Dear Parent,

As parents and teachers, we realize it can be hard to get a child to discuss what he or she is learning in school. We hope the information provided on this page will assist you in communicating with your child about what he or she is learning.

For the next few days, your child will learn to locate, evaluate, and document resources, including books, CD-ROMs, and Web sites; learn to take notes and avoid plagiarism; and learn to use Microsoft *PowerPoint* software to create and deliver a multimedia slide presentation. As your child's best teacher, your participation in the learning process is extremely important.

### Words students will learn in this Module include:

- acronym
- bibliography
- multimedia
- paraphrase
- plagiarism
- research
- skimming
- synonym

### Questions for discussion

During the course of this Module, your child will be assessed on key concepts and activities. You might want to discuss these concepts with your child.

He or she will be asked to:

- List the steps necessary to complete a research project. (*1. Choose a topic; 2. Select and evaluate resources; 3. Take notes; 4. Organize research; 5. Create presentation; and 6. Deliver presentation.*)
- Describe what is meant by the term "multimedia." (*Multimedia means communicating information through different media, including text, graphics, audio, and video.*)
- Define the three Ps of effective presentation delivery. (*Presence is the way you carry yourself in front of an audience. Projection has to do with how you use your voice. Practice makes perfect!*)



Student: \_\_\_\_\_

Parent: \_\_\_\_\_