Service Learning Time Sheet

Steinmetz Academic Centre
3030 N. Mobile
Chicago, Il 60634
534-3030 – steinmetzac.com

Name _____ Home Phone _____

I.D. # _____ Division # _____

Site/Proiect Name

Date	Time In	Time Out	Total Hours	Supervisor's Signature

Total Hours

Coach's signature_____

Name _____Date _____ ID # _____DIV # _____
Last Name, First Name

Prior approval by coach _____ Date _____

Name of the *NOT-FOR-PROFIT* organization where you volunteered _____

Contact Person Signature _____ Phone _____

Address _____

- Ø I agree to accept the services of _____, a Steinmetz AC student. In exchange for these services, I agree to train and supervise the student. We will not allow the student to participate in any activities that we deem to be unsafe for his/her age or experience. We do __ do not __ provide liability insurance.

- Ø I, parent/legal guardian of the above student, approve his/her participation at this site. I accept responsibility for my child's transportation to and from the site.

Parent signature _____ Date _____

ALL STUDENTS ARE **REQUIRED** TO PRODUCE A REFLECTIVE SUMMARY ABOUT HOW (or IF) THE VOLUNTEER PROJECT CHANGED THEIR OUTLOOK TOWARD PEOPLE, SERVICE TO OTHERS, OR THE IMPORTANCE OF COMMUNITY SERVICE.

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Some *suggested cites for volunteer opportunities (checkout S.L. Bd. outside of Library)*

- ü **www.cps.edu** (far right column – Service Learning – next - service agencies- *navigate through databases*)
- ü **www.volunteermatch.org** - sign up by zip code
- ü **www.idealist.org**
- ü Public Library, Chicago Park District, local senior citizen centers, walk-a-thons, charity events, community organization, tutoring, ***etc. etc. etc. There are many areas of need, use your imagination.*** ▶Only *not for-profit* organizations qualify ▶ Family relationships are highly discouraged