

Punctuating Dialogue Checklist

- **Quotation marks go around all the spoken words.**

“I can’t come. Tuesday is soccer practice,” Shila groaned.

- **A new speaker means a new paragraph.**

“Do you like swimming?” Sadie inquired.

“Not really,” Jonas shrugged.

- **A quoted remark begins with a capital.**

The teacher said, “In this class we will read daily.”

- **Commas, question mark or exclamation goes inside quotations to show pause between spoken words and the tag line. A period goes at end of sentence only. If the sentence ends in the quote, the period goes inside.**

“I love cookies,” said Jane.

“Not me. I love ice cream!” yelled Aaron.

Jane agreed, “I love ice cream too.”