

**Millersville Elementary School PTA, Inc.
General Membership Meeting
October 3, 2008**

Present:

Stephanie Caruso	Maria T. Murphy	Jennifer Conner
Annie Medford	Renee Hoover	Jennifer Cawthorne
Kim Tipton	Jennifer Foster	Sharon Whiteside
Leslie Wilson	Karen McGibbon-Dade	Margie Harrison
Roxanna Kingston	Robin Martin	Sandy Hendrix
Terry Halstaad	Joy Corey	Stacey Philip
Ann Harrison	Jerri Holiday	Marsha Bradley

The PTA General Membership Meeting was called to order at 9:40 am at Millersville Elementary School, Teachers' Lounge.

President's Report

Terry Halstaad is the Teacher Representative this month.

The PTA needs Committee Chairs – lots of volunteers to help, few chairs.

Picture date changed to 22 October

Motion to approve last month's minutes: Robin Martin

Second: Jennifer Conner

Last month's minutes approved.

Treasurer's Report

Jennifer Conner presented the statement of account

Questions came up about 2007-2008 yearbooks

Stephanie Caruso:

- Last year's committee chair moved out of state
- We've been billed a total of \$8659.33, so we've questioned additional charges the company added (tax; overrun of 70 copies, we can't sell all of the initial run so we don't need these; plant fees for overrun, but we should not have to pay those)
- Need to pay at least \$1K, will show up next month in budget
- We don't have contract yet for this year's; Tammy Brendle signed a contract, different company
- Two teachers (Ms. Sauer and Ms. Miller) have volunteered to help
- We will send unclaimed yearbooks home next week.

Growth * Change * Progress

Jennifer Cawthorne: last year's yearbook was bad; oversights, small pictures, overpriced, teachers listed as married, not married, paid too much money for two.

Annie Medford: Many schools do the yearbook, not their PTA. Hoping for that to revert back at MES, which is why we have teachers involved and same company as school pictures. If anyone wants to help, please let us know.

PTA Committee Reports

Jennifer Cawthorne: why did not ask incumbents at the end of last year if want to keep committees? That's always how it was done before.

Stephanie Caruso: Two year limit on bylaws, need fresh faces, need help

Renee Hoover: approach burnout after too long

Ann Harrison: not advertised, need more detailed information

Kim Tipton: Don't put scary title of Chair, ask if interested

Roxanna Kingston: No list out, so no one knows who has what so how do they know what to volunteer to do?

Jennifer Cawthorne: put up sign up sheet and gets names and phone numbers, contact via email

Stephanie Caruso: yes, that's what we're trying to do, but don't have chairs

Renee Hoover: Stephanie is also new, has a learning curve, this meeting is good, Stephanie cannot do it all, so now we can take it and go instead of saying why wasn't this done.

Awards and Recognitions Need a Chair, volunteers.

Working with school and Tammy Brendle to recognize employees, teachers; monthly emails telling what's available; range from simple to easy. Also worked on grants, if like to write, if good at filling out forms, this is a good committee.

Birthday Book Club Chair: Karin Dorsey

Anyone else interested? She calls people if needs help, from her list of volunteers.

Book Fair Chair: Lori Skalitzky

Fall Fair, Nov 3-7, Safari theme

Needs help: Sign up to set up, break down, schedule classes, wish lists

Cultural Arts Need Chair; Anne Harrison; Jerri Holiday volunteered

- Annie Medford: Go to big exposition to see acts and select stuff for school assemblies; School is focusing on Math—good to find Math-based activity.
- Coordinate with Tammy Brendle, schedule events

Earth Day Need Chair; Roxanna Kingston, Jerri Holiday, Margie Harrison volunteered
Mid to end of April; there is always a teacher helper (TBD)

Fundraising Need Chair; Sandra Hendrix will work, does not wish to be chair

Discussion of ideas:

Growth * Change * Progress

Chili Cook Off

Family Fun Fest – Trying to change it a bit because it has been the same for 11 years, trying to change to Spring

Flea Market - Sharon Whiteside

Sharon Whiteside proposed a 5K rn/walk; Annapolis Striders advertises, course set up at Indian Creek; talk with Maria Murphy about Insurance; maybe for next year

Renee Hoover idea: ColdStone Creamery, Fuddrucker's, Mall closes at 5, sell tickets and \$ goes to charity—apply to be charity; Millersville Moms at the Melting Pot; Football thing maybe at Damon's 7 Dec;

Sandra Hendrix – flag fundraiser, percentage of money to school, showed some of the flags, info passed to Stephanie Caruso; also did candles

Terri – Beep Beep

Annie Medford suggested we announce a date for a fundraising meeting, interested parties can come and hash out ideas, etc.; all agreed; Stephanie Caruso has action

Box Tops for Education Chairs: Kim Tipton and Cindy Layhoff
Submittal Oct 31st, so bring them in!

Paper/Ink Chair: TBD

Safeway/Giant Receipts Chair: Leslie Wilson

Holiday Shop Chairs: Jennifer Hawthorne, Marsha Bradley (she's storing stuff)

- Needs to shop
- We budgeted \$1500 for it
- Not marketed as a fundraiser, never in the hole – breaks even

Hospitality Chair: Jennifer Cawthorne

- List of interested volunteers has many names on it

Deli Days – Margie Harrison and Roxanna Kingston, Anne Harrison, Leslie Wilson, Sharon Whiteside; will work through Joy since she's volunteer coordinator

Teacher Appreciation Week – November- soup salad, baked potato bar, and breakfast, all worked well last year; other names on list to help

Membership Chair: Renee Hoover

- Want to have display at every event to give people opportunity to join
- Needs backup for events, esp for Tues/Thurs evenings
- Karen McGibbon-Dade can help with membership at the Ice Cream Social
- 91 total membership papers; last year was 147

Jennifer Hawthorne - Why is it \$20 to join PTA instead of \$5? Discussion ensued

Annie Medford said when she was President, she couldn't get people to join for \$6

Someone said need to explain to everyone why it's \$20—parents don't know

Growth * Change * Progress

Stephanie Caruso: Trying to simplify, no sales-based fundraising

We will put something together to send out – make sure it is communicated; PTA gets a fraction of money charged for dues

Annie Medford: We do more than other schools being compared to with lower PTA dues

Stephanie Caruso: If anyone is interested in where money goes, read budget, if have questions, ask.

Safety Chair: Sandra Hendrix

Stephanie Caruso will have Cindy get in touch with Sandra

Newsletter Chair: Marsha Bradley

- How about only using computer—paperless? Will do after first for those who have computer and prefer it
- Will use Newsflash once have comprehensive email list, but PTA website is being updated often, so check even if no newsflash

Teacher Liaison Terry Halstaad

- She bought mats for cottages for \$20 that was in budget, did not fit under door, returned them, she kept hers, not asking for money, can put \$80 back in till
- Question from group of teachers re: \$500 scholarship for teachers (not consensus); if you want to boost morale, feed them, give them something every once in awhile, great idea, but could be better sent for MES children rather than their personal children
 - Robin Martin moved to put the \$500 back into budget
 - Maria Murphy said need consensus from teachers before take away something we committed to
 - Terry to get that information
 - Really need the ink cartridges because print lots of stuff! County does not pay for them.

Website Chair: Maria T. Murphy

Yearbook Need Chair

Two teachers already

Ideally, one person from every grade, liaison with homeroom coordinator

Joy has volunteer list

Will get Yearbook meeting

Recycling Chair: Cindy Layhoff

General Questions

Need to clarify Halloween parade – having one?

- Tammy Brendle to Stephanie Caruso: having parade and a small snack in classroom
- Stephanie will check with Tammy to get time and plan

Growth * Change * Progress

- Kids to come in costume to school this year

Great American Fundraiser question - All questions should go to Tammy Brendle; school activity, not PTA

Newsletter articles to Marsha (mesptanewsletter@gmail.com) by the 10th

Human Relations Committee Chair: Stacey Philip

Principal's Report

Tammy Brendle was not present, so no report

Dates

Pictures moved to 10/22

10/16 Ice Cream Social 5-630

Patio Dedication 10/27 1:30

11/3-11/7 Book Fair; Nov 4 – Election Day, so those classes will be rescheduled

11/7 – Donuts for Dads

11/13 – Author Visit

11/19-11/20 Hearing and Vision tests K, 3 and new students

Move to adjourn Meeting: Maria Murphy

Second: Jennifer Conner

Meeting adjourned: 11:00 am