

# Absent?



Please follow these steps to retrieve & submit the work you missed while absent.

**Spanish 2 - Yellow**

**Spanish 3 - Green**

**Spanish 4 - Red**

1. Find the folder which corresponds to the **date** you were absent.  
Examples: absent on October 4<sup>th</sup>, find folder marked **4**.  
absent on October 31<sup>st</sup>, find folder marked **31**.
2. In the folder you may find all or some of the following items:
  - Repasito
  - Worksheets (vocab notes, classwork, homework, projects, etc.)
  - Test/Quiz Announcement
3. In the folder you **will not find** the following items:
  - Grammar Notes (these can be found **online**)
  - Textbook Assignments (ask a friend or check **Papel de Trabajo**)
  - Papelitos (aka Foldables) (ask a friend or check **Papel de Trabajo**)
4. Remove the Repasito and copy the warm-up.  
Please be sure to return the Repasito to the correct folder! Other absent students will need to find documents in the proper location!
5. Flip through **ALL** worksheets to see if they are all identical.  
Take one of each if there are different worksheets.
6. After **completing** the absent work, please return your paper(s) to Miss Tilley either **BEFORE OR AFTER CLASS**. Please do not interrupt lessons to submit make-up work.

**Make sure that your name is on all work submitted.**  
**NO NAME = 0 POINTS**