

Highcroft Drive Elementary School Technology Second Grade Pacing Guides

STRANDS: SI = Societal Issues; KU/WP/DTP = Keyboard Utilization/Word Processing/Desk Top Publishing; DB = Database; SS = Spreadsheet; T = Telecommunications; M/P = Multimedia/Presentation

Quarter 1	Quarter 2	Quarter 3	Quarter 4
<p>Establish learning environment</p> <p>Identify uses of technology in the community. (SI) (1.1)</p> <p>Identify essential computer terms. (SI) (2.1)</p> <p>Identify the function of physical components of a computer system. (SI)</p>	<p>Identify essential computer terms. (SI) (2.1)</p> <p>Recognize an individual's rights of ownership to computer-generated work. (SI) (1.2)</p> <p>Identify the function of physical components of a computer system. (SI)</p> <p>Demonstrate correct finger placement for home row keys. (KU/WP/DTP) (2.3)</p> <p>Use word processing to enter, save, print, and retrieve text. (KU/WP/DTP) (2.4)</p> <p>Identify and use electronic drawing tools to combine graphics and text. (M/P) (2.7)</p>	<p>Identify how telecommunications has changed the ways people work and play. (T) (1.5)</p> <p>Identify essential computer terms. (SI) (2.1)</p> <p>Demonstrate correct finger placement for home row keys. (KU/WP/DTP) (2.3)</p> <p>Use word processing to enter, save, print, and retrieve text. (KU/WP/DTP) (2.4)</p> <p>Identify and use electronic drawing tools to combine graphics and text. (M/P) (2.7)</p> <p>Participate in the planning and creation of a class multimedia story, which includes student narration. (M/P) (2.8)</p> <p>Collect, sort, and organize information to display as a graph or chart. (SS) 3.1)</p> <p>Interpret data on charts/graphs and make predictions. (SS) (3.2)</p>	<p>Identify how electronic databases are used in the school, neighborhood, and community. (DB) (1.3)</p> <p>Identify print and electronic databases as ways to collect, organize, and display data. (DB) (1.4)</p> <p>Identify essential computer terms. (SI) (2.1)</p> <p>Demonstrate correct finger placement for home row keys. (KU/WP/DTP) (2.3)</p> <p>Use word processing to enter, save, print, and retrieve text. (KU/WP/DTP) (2.4)</p> <p>Use electronic databases to locate information. (DB) (2.5)</p> <p>Use a graphing program to enter data and graph the results. (SS) (2.6)</p>

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