

****AMMENDED 9/9/09****

**NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070**

**NEW BOSTON SCHOOL BOARD MEETING
Wednesday, August 26, 2009
7:00 P.M.
New Boston Central School**

PRESENT

SCHOOL BOARD

Marti Wolf, Chairperson
Joe Constance
Michael McMurray

ADMINISTRATORS

Stacy Buckley, Superintendent
Rick Matthews, Principal
Tori Tuthill, Assistant principal
Ray Labore

No members of the public were present.

OPENING

CALL TO ORDER

Marti Wolf called the meeting to order at 7:02 PM.

APPROVAL OF THE MINUTES OF June 10, 2009 SCHOOL BOARD MEETING

Marti Wolf noted she had several changes that she will e-mail. Joe Constance asked if “Joe Constance absent” could be removed after each of the motions and it was decided absences would not be noted after motions in the minutes from now on. The following typos were noted: page 1, line 4 - change “they” district... to “the” district..., page 2 change “underpent” to “underspent”, page 2 change “done” to “did” at the second to last bullet. On page 2 under expenditure report add “all po’s have been submitted for the year” and change “targeted unreserved fund balance” to “projected unreserved fund balance.” Joe Constance moved to approve the June 10, 2009 School Board Meeting minutes as amended. Seconded by Michael McMurray, the motion carried. (3 – 0)

CORRESPONDENCE

None

PUBLIC COMMENT

None

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

Monika Wright was absent so Ray Labore noted that this would be presented and reviewed at the next school board meeting in two weeks.

EXPENDITURE REPORT

Ray Labore noted two forms were presented to the school board. One was a notation of the unofficial close of the books for the last school year, ending June 30. He noted the projected unreserved fund balance was still in the range of \$450,000 so the number the school projected in the town report will probably happen. The second form noted the first month spending showing July activity. Adjustments will be made to this and better numbers will be shown in the August report the school board will get at their September meeting per Monika's request.

Ray also discussed the copier agreement that has been executed by the SAU for the three school districts. He provided the Board with a listing of all the respondents to the solicitation for the type of equipment proposed. Nikon/RICO the incumbent was selected for a three-year contract with a two-year option to extend the contract. He noted all of the districts had committees that were involved in selecting the model with the options desired for their district. New Boston selected a highly featured machine that has been contracted at \$9,000 per year. A \$28,000 savings for the entire SAU was achieved with the contract. Ray also noted the machine has the capability for user codes to track who is using the copier and how often. The board was interested in using this option. All machines have been delivered.

PRELIMINARY BUDGET DEVELOPMENT SCHEDULE FOR 2009-2010 SCHOOL YEAR

Ray Labore presented a calendar for budget preparation for the 2010-11 school year that was reviewed by the Board. The Board will need to follow-up on a date to meet with the budget committee.

STATUS UPDATE ON 08/09 AUDIT AND DEVELOPMENT OF MS25-DOE25

The target date for the auditors to have the books closed is September 21. Ray asked the Board to allow him to file the MS-25 with the state electronically in September then sign the hard copies at the October School Board meeting or at a special meeting in September. The Board asked that copies be e-mailed to them before they go to the state. The MS-24 will be the next document the town will use to develop tax rates in conjunction with the NH DRA in early October.

REPORTS

PRINCIPAL'S REPORT

Rick Matthews reported the following:

- There has been a lot of turnover in the custodial department as the lead custodian Shirley gave her notice at the close of school and Ruth Miller went on medical leave at the same time. Rick hired some teenagers to do the cleaning over the summer and they did a great job. Heather Kilar took over for Shirley as the lead custodian at night.
- Hot top sealing of the front parking lot was done for \$2,900 and the contractor did a great job. The Highway department also patched some holes behind the school. At some point the back parking area will have to be repaved.
- Improving the grounds has been a focus this summer.
- The large slide in the back broke this summer probably due to washouts underneath from all the rain and Rick will be having it repaired.
- Summer school went smoothly. Tori Tuthill was in charge. Excellent attendance was noticed and some students even became involved in the recreation programs, which was a great experience for all involved.

- **Summer hires:**
 - Danielle Perreault First grade
 - Nancy Biederman morning Kindergarten
 - Dana Keiner teacher aide in first and second grades
 - Kathy Marchesseault and
 - Lynn Queen will be working in the Kindergarten with Nancy Biederman
 - Jen Eaton will be a student nurse
 - Britney Dupont from Weare will work as an intern in the guidance department.
- A glitch was discovered with the Title V funds. Rick thought they had to be obligated by October 1 but has learned they needed to be spent by October 1. Barbara was hired as a Title V aide but the district might have to pay for her salary for two weeks before the Title V funds kick in.
- The August 25 bus ride to school went really well but some changes will probably be made for subsequent years.
- Bus routes have been posted and some complaints have come in. Rick plans to wait for the routes to be in place for a few days before going out to review them with the Police Chief and Road Agent.
- Joe Constance noted he has received some complaints about the student parking fee at Goffstown High School and someone mentioned to him they would take their complaint to the High School Principal. Stacy Buckley noted she has also received complaints about this but explained how this is a benefit to students. She noted residents should feel free to contact her or Principal Frank McBride about it.
- Staff orientation will be held August 31.

SUPERINTENDENT'S REPORT

Stacy Buckley gave the Superintendent's report:

- The new teacher orientation held today went well with 26 new teachers plus other staff. Tomorrow the new staff will meet in their respective buildings.
- The NEAS&C report regarding Mountain View Middle school has not yet been received. Stacy expects to receive an anticipated date for receipt of the report from them soon.

LEGISLATIVE UPDATE

None

CURRICULUM AND EDUCATION COMMITTEE

None

OLD BUSINESS

None

NEW BUSINESS

WAYPOINT MEDICAID ADMINISTRATION SERVICES AGREEMENT

Stacy Buckley noted this is the company the district has been using for Medicaid billing. Assistant Superintendent Brian Balke has been working with them on a new three-year contract and has negotiated a 9.75% reimbursement rate for each year, which was the same as the contract the district has had with them for the past three years. Joe Constance moved to accept the three-year contract with Waypoint. Michael McMurray seconded the motion. The motion carried (3-0)

2010-2011 CALENDAR COMMITTEE

This committee will review vacation changes and other alternatives to the 2010-2011 school year calendar. Marti Wolf and Michael McMurray will serve on this committee along with representatives from the administration and other school districts. A meeting will probably be scheduled in September.

BUS CONTRACT

Marti Wolf and Joe Constance along with representatives from the administration will meet and develop the RFP for the new bus contract. Tuesday and Thursday afternoons are not good for meetings.

NOMINATIONS

Stacy Buckley noted that she has already hired Nancy Biederman for a 50% Kindergarten position under the authority the School Board gave her to hire over the summer. She asked the Board to confirm this hire. Michael McMurray moved to confirm the hire of Nancy Biederman. Joe Constance seconded the motion. The motion carried (3-0)

Stacy also noted two teachers will be changing tracks. Deb Frarie will be bachelors plus 30 and Deb Pratt will be masters plus 30. The Board expressed their congratulations.

PUBLIC COMMENT

None

NON-PUBLIC SESSION RSA 91-A:311 (c)

None

ADJOURNMENT

Michael McMurray moved to adjourn the public meeting at 7:39 PM. Seconded by Joe Constance, the motion carried. (3-0).

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,

Maralyn Segien