

Please refer to my TeacherWeb page for the class calendar and assignments

Welcome to the Business Ownership Class!

This course emphasizes the skills and personality requirements to be a successful business owner. You will also learn much about the workplace which you can apply to your jobs, whether part-time or your career. During the 2nd Semester, you will write a Business Plan which is the major grade for that term.

You are expected to bring to class a writing instrument and a notebook to keep worksheets for this class. The textbook will be supplied in our classroom.

Classroom Rule: No food, No electronic devices (iPods, cell phones, etc.)

Do Now work:

At the start of each class you will find a “Do Now” assignment on the blackboard. This may be to read certain pages, complete worksheets, or read handout material that we will work with during class. During this time I will be taking attendance.

Attendance and Participation rules:

- Attendance is 10 -15% your grade. Each quarter we have 45 days of class and you receive one point for each day you are here. If you are absent, you do not receive credit for attendance even if you have an approved absence. In addition, you may lose credit for any work done in class that day. Exceptions will be made in cases of medical absences which have the Guidance department asking for work for you to complete while out.
- If you are tardy, you must have a pass to enter class, and will not lose the credit if you are present at a reasonable time.
- If your behavior causes your removal from the classroom you will lose the credit.
- Also, please be aware that I write up referrals on tardies and cuts.

Quizzes and Tests:

- **Quizzes** will be given at the end of most chapters. They are based on the worksheets.
- **Tests** will be given at the end of the Unit, or mid-unit if there is much material covered. Tests are based upon previous worksheets or quizzes.
- **Your Final Exam is based on the TESTS given all year – save them!**
- We will review the material in class before a quiz or test.
- **If you are absent the day of a test or quiz, it must be made up after school, within 3 days of the test or quiz.** You will need to see me to schedule this date.

Computer Lab:

In addition to classroom work, we will be spending time in the Computer Lab working on research and other projects in the business ownership areas. Projects include researching how businesses market themselves on the internet, and creating a Business Plan. Computer Lab classes are provided so that I can review your progress and answer questions.

I have strict rules while in the computer lab. **I do not allow computer games, surfing the web for sports or other trivia (e.g. Google maps), food, beverages, nor working on other coursework.** If I find you disregarding these rules, you will be taken off the computer for the balance of the assignment, and, as necessary, reported and removed from the school computer for violation of school rules.