

**GHHS/MS VOCAL MUSIC DEPARTMENT
EXCUSED PERFORMANCE ABSENCE REQUEST**

Student Name: _____

Concert date to be missed: _____

Date Submitted: _____

Note: Absence requests submitted less than two weeks before a performance will most likely be denied, except in case of sudden illness or emergency.

Reason for absence:

Student Signature: _____

Parent Signature: _____

Director Response: **Absence approved** **Absence NOT APPROVED**

Director Signature: _____

Frequently asked questions:

- 1. Is having to work the day of the performance considered an excused absence?**
No. While the need to work is supported, education takes priority, and each student must learn to arrange their schedules responsibly and inform employers of their school commitments. See me if you need a letter of support written to your employer.
- 2. Is not having transportation to the concert considered an excused absence?**
No. It is ultimately the student and family's responsibility to arrange transportation to and from performances. The best advice would be to contact friends, relatives, or neighbors who can help out with a ride if needed.
- 3. Is a family vacation considered an excused absence?**
Most likely, No; although the director would have to speak to a parent concerning this. The calendar is given well in advance for planning purposes. However, have parents contact me if there is an extenuating circumstance, such as the trip being planned and paid for long before enrollment in choir.

4. Is a religious obligation considered an excused absence?

Yes. Please have your parents contact me to explain the situation if this should happen.

5. Is another school-sponsored activity on the evening of a concert (such as a game) considered an excused absence?

It depends. It has been my experience that most of these situations work out as long as it is communicated with me in advance. A fair solution is then worked out between the director, student, parent, and advisor of the conflicting activity. Please bring these situations to attention as soon as they are discovered.

6. Is being ill the day of the performance considered an excused absence?

Yes, as long as a parent contacts me to explain the situation.

7. Is a family emergency or the death of someone close to me considered an excused absence?

Yes, just communicate the situation with me at your earliest convenience.

8. Are there other extenuating circumstances that have not been addressed here?

Yes, there may be unfortunate circumstances that prevent you from attending a mandatory performance. Again, please communicate in a fair and timely manner, and a fair solution will most likely be the result.

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