

2009 Summer Mailer

Brandywine Heights
Secondary Music

Brandywine Heights High School

Mailing Address: 200 West Weis Street Topton, PA 19562

Dear Music Students and Parents:

Congratulations on another successful school year!

The High School Music Directors have sent this packet of information to help you prepare for the 2009-2010 school year. Please complete and return the Participation Guidelines, Music Medical Form, Volunteer Sign-ups, and the Minstrel Patron list by Friday, September 4, 2009.

There are two kinds of pages in this packet:

1. Information for you to read and keep:

- Participation guidelines for performing music ensembles
- High School vocal and instrumental music pages
- Music Boosters committees and descriptions
- Chaperone Requirements
- 2009-2010 Calendar of Events

2. **Forms to be completed and returned**

- Participation Guidelines Commitment Form
- Music Medical Form
- Volunteer Sign up Form
- Brandywine Minstrel Patron List

Please return forms to:

Mrs. Rebecca Rhodes
Brandywine Heights High School
200 West Weis St.
Topton, PA 19562

If you have questions after reading the enclosed information, please use the information below to contact your Music Director.

High School Vocal Music
Mrs. Rebecca Rhodes
rebrho@bhasd.org
610.682.5102 x2529

High School Instrumental Music
Mr. Jason VanVoorhis
jasvan@bhasd.org
610.682.5102 x2530

You may also access this summer mailer and additional information about the High School Music Department on the High School Music website. Here is how to find it:

1. Go to www.bhasd.org
2. Select "High School"
3. Select "Faculty and Department Web Pages"
4. Select "Brandywine Heights Music Department"

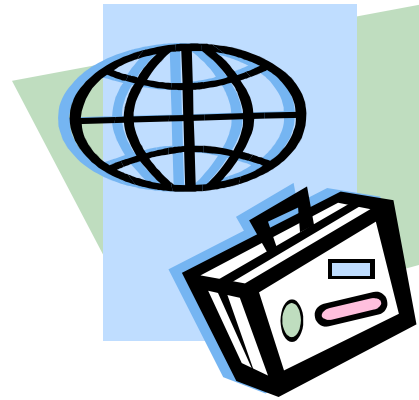
Please take the time to read all information and mark the events listed on the calendar.

We hope you have a happy and healthy summer!

Attention: 8th, 9th, 10th, and 11th Graders!

Have you ever wondered what Europe is like? What the food tastes like? What the culture is about? How the music sounds?!?!? Here is your chance!!!

The *Brandywine Heights Area High School Music Department* has received approval from the school district and is planning to take all interested high school music students on a performance tour of England and Scotland in spring of 2011!!



The trip will be performance driven with multiple opportunities to sing and play in both countries. There will be sight seeing, food, tours, and other chances to immerse you in a different culture for 9 days!

The time to start planning for this trip is **NOW!** This tour is an incredible chance to travel with friends and do something truly unforgettable and we look forward to YOUR participation!

The key to making an opportunity of this magnitude possible is through planning ahead! You should get that summer job and start to save your money! You should also take advantage of the fundraising opportunities that will be available in September through the “Brandywine Heights Music Boosters.”

What’s next?

In order to provide more information and answer your questions, a meeting with a representative from our cooperating tour company will take place in September.

Parents, remember that we are always looking for new adult members of the Music Boosters organization! If your children are a part of our program you are invited and encouraged to attend any booster meeting to help you further understand the opportunities that are available.

High School Instrumental and Vocal Music News

Welcome to the High School Music Department!

Please read these items, which will enable you to make a smooth transition into High School Band and Choir.

Communication

There are many ways to stay in touch with the exciting events in the Brandywine Heights Music Department! Here are two:

1. *Monthly Newsletter*

The high school music department publishes a monthly newsletter that includes events, fundraising information, and minutes from the most recent Music Boosters meeting. The newsletter can be accessed using the Music Website.

2. *Music Website*

The Brandywine Heights High School Music Department website includes all of the information in this summer mailer and more! Use the website to obtain contact information, announcements, paperwork and keep up with the exciting events in the Brandywine Heights Music Department!

In order to access the latest updates on the music website, it is recommended that you navigate from the High School page on the Brandywine Heights School District website. Go to <http://www.bhasd.org/>

At the bottom right of the page, select *High School*, and then *Faculty and Department Web Pages*, and then *Brandywine Heights High School Music Department*.

Concert Attire

Men: All male members of the Band and Choir will wear the following attire for indoor performances: White, long-sleeved, button-down dress shirt, dark dress pants, dark socks, dress shoes. A long gray tie will be provided by the Music Department. Men will return the tie following the performance.

Women:

Incoming freshmen and new members of the High School Band and Choir are required to purchase and wear a formal gown for all indoor performances. Students will select a black dress style from a number of choices that will be made available by the Music Department.

- The cost of each gown is approximately \$55.00.
- Payment shall be requested after the student has been measured for and has selected a style of black gown. Measurements will take place in September of the new school year.
- Payment for gowns may be made through student fundraising throughout the school year, or checks may be written to the *Brandywine Heights Activities Fund*.
- Students also have the option of purchasing a previously-owned gown from a student who has graduated. Details regarding this option will be available at the beginning of the new school year.
- The gowns will arrive and final payment will be due during the month of October.

Procedures for purchase of a gown:

Each incoming female freshman and new member of the band and choir will be measured for the formal gown during September of the new school year. After being fitted, the student will select a style of black gown. Following the fitting, a letter will be sent home to parents indicating the size and style, and payment will be requested. When students leave the music program at the end of their senior year, they may offer their gown for resale to incoming students.

Need a Senior Project?

If you are looking for a senior project idea, consider being an assistant for the High School Music Department! This would involve organizing music, doing paperwork, and providing assistance at events. For more information, contact your music director.

Should I Take Private Lessons?

In a word, **yes!** Every student will see great improvement in his or her performance under the guidance of a private instructor with the time and training devoted to your improvement. However, to really see great improvement, you must also be willing to spend the time it takes to progress – a half hour or one hour per week in your lesson and practice sessions in between lessons.

Selecting a teacher is a very personal matter. Each teacher approaches the teaching of voice from a different philosophy and background, but all have the same goals – (1) Improving the quality of your voice or instrument through proper and healthy technique; and (2) Improving your expressiveness and musicality. Factors to consider in the selection of a teacher include the cost, the teacher's personality (and how well it will mesh with your personality), and the type of repertoire you would eventually like to sing. *Contact your director for a list of recommended teachers in Berks and Lehigh County.*

Should I audition for County and District Band and Chorus?

Yes! If you are willing to take the time, you should seriously consider auditioning for these events! Being selected for County, District, Regional, and All-State Band, Chorus, and Orchestra is an extreme honor, and one of the most exciting events that you will have in your high school life!

Refer to the Music Department calendar in this mailer for the dates for all county, districts, regional, and all-state events. Contact your director to obtain a copy of the audition music, or go to [www. Berksmusic.com](http://www.Berksmusic.com) for more information.

Go for it!

Brandywine Heights School District Chaperone Policy

If you have volunteered to serve on a committee or assist in any way, the students, directors, and music boosters thank you! The school district policy for adults wishing to serve as chaperones/volunteers or travel with students is summarized below:

All adults travelling with students must sign the School District *Volunteer Acknowledgement* form and the *School Volunteer Disclosure Statement*. Both of these forms are located on the front page of the Music Department website.

All adults serving as chaperones are required to obtain the following clearances and tests:

1. Act 34 Criminal History
2. Child Abuse clearance
3. TB test

Copies of the *Act 34* and the *Child Abuse* clearances are located on the front page of the Music Department website.

Adults may complete the Act 34 and the Child Abuse form and send it to the School District. The School District will pay the fees for these items. Adults will schedule a TB test with the School District. The district will cover the cost of this test.

This policy involves ALL adults who will travel with our students, including spouses, aunts, uncles, grandparents, and brothers and sisters over the age of 18.

Marching Band!

The 2009-2010 Marching Band will be led by Drum Major, Amanda Koch. The season begins with band camp during the last two weeks before the school year begins. All rehearsals take place in the High School band room, except where noted. This year's schedule is as follows:

Monday, August 17 New member orientation for parents and students 5:00 – 7:00 p.m.

This event is intended for all new marching band members and their parents. During this time, the band handbook will be distributed and discussed to clarify any questions you may have. Next, parents will be asked to move to the choir room to receive information about the Music Boosters organization. Students will stay in the band room to meet this year's band council, learn how to get into and out of the band uniform, and discuss what to expect in the upcoming season. Please bring any completed paperwork from the summer mailer with you.

Tuesday, August 18 Band Picnic 5:00 – 7:00 p.m. Longswamp Pavilion

All band and band front members and their families are encouraged to attend the picnic. This is a time for everyone to get to know each other and transition from summer into marching season. Members are asked to bring the following items to the picnic: Juniors/Senior – bring a covered dish; Freshmen/Sophomores – bring a dessert.

The Music Boosters will provide hamburgers and hot dogs.

August 19th and 20th and August 24, 25, 26 Band Camp 4:00 – 7:00 p.m.

August 27 Band Camp 4:00 – 5:30 p.m. practice 5:30 – 7:00 p.m. preview show and social

Students, to make band camp a success, please adhere to the following guidelines:

1. Be prepared

Always bring proper equipment, supplies, music, and a pencil. At music rehearsals, music may and should be used unless instructed otherwise. Memorization is your responsibility. If you are having trouble with any aspect of music rehearsals/sectionals, do not hesitate to ask your section leader, a band council officer, or an instructor for help.

- Wear comfortable clothes and athletic SNEAKERS. Sandals of any kind are unacceptable. For sunny days, please bring a hat/visor, sunglasses, and sunscreen. Insect repellent is also suggested.
- Eat a good meal before band camp, drink plenty of fluids, and bring a snack to eat during breaks.
- All normal rehearsal days will have a 30 minute break for a light dinner.

2. Be on time (that means be early.)

- Sign in as you enter the band room. At promptly 4:00 p.m. the sign in sheet will be removed. Anyone entering the room after that time must see the director at the first break to be marked in attendance.
- For band members, attendance is part of your grade. Repeated lateness without an acceptable excuse will result in an unexcused absence. For band front members, unexcused absences could result in removal from the squad. A detailed attendance policy is outlined in the Band Handbook and will be discussed on the first day. Please notify an instructor if you have a valid excuse for recurring lateness/absenteeism.

Brandywine Heights
Indoor Color Guard
and Indoor Drum Line
is looking for you in 2009/10!

If you have a student in grade 7 through 12 that is interested in being a part of the Indoor Drum Line or Indoor Color Guard for the 2009/10 school year, please contact Bill Snook (bsnook@biggetybop.com), and let him know. Requirements are as follows:

- A GREAT attitude
- A willingness to learn
- And NO EXPERIENCE REQUIRED...that's right, we will teach you what you need to know to be successful in either activity!

If you're interested or just not sure and want to check things out, we will be having summer sessions at the Band entrance of the High School (back by the tennis courts) on the following days:

- June 17th (Wednesday) - 5:30 to 8pm (Color Guard)
- June 24th (Wednesday) - 5:30 to 8pm (Drum Line)
- July 15th (Wednesday) - 5:30 to 8pm (Color Guard)
- July 22nd (Wednesday) - 5:30 to 8pm (Drum Line)
- August 5th (Wednesday) - 5:30 to 8pm (Color Guard)
- August 12th (Wednesday) - 5:30 to 8pm (Drum Line)

Stop by, check it out and again...NO EXPERIENCE NECESSARY!
Please contact Bill Snook (bsnook@biggetybop.com or 484.894.6341)
if you have any questions and have a GREAT summer!

Brandywine Heights Area Secondary Music Department 2009-2010 Participation Guidelines for Performing Music Ensembles

The music program of the Brandywine Heights Area School District takes great pride in its performing ensembles. The success of these organizations is based upon an attitude of pride, discipline, and hard work. They have provided a rich heritage for the students, music department, and the school district. These qualities must continue, for they offer not only musical progress, but also success in the everyday pursuits of life. Therefore, it is in this spirit that the following guidelines are established to aid in the guidance of students through the music program at the Brandywine Heights High School.

On behalf of the music faculty, we hope that your participation in the music activities at Brandywine will provide you with a rewarding and memorable experience and play a significant part in your school career.

Rules and regulations established by the Brandywine Heights School District will be enforced at all rehearsals and performances. Failure to comply with these rules will result in the following procedures:

1. The student and respective parent will be notified.
2. The respective principal will be notified.
3. the student will receive assigned disciplinary action as outlined in the District's disciplinary code.

Directors will notify students of all special rehearsals and all performances scheduled at least two weeks in advance (except in emergency situations.) Students are responsible for notifying parents of schedule changes.

Attendance at rehearsals and performances is required. The attitude, behavior, work ethic, and success of one member of the ensemble WILL AFFECT the entire group. There is no other way to duplicate a performance for the student who is absent. Each member of the ensembles plays a vital role in the success of the entire organization. Therefore, the following rules apply to all High School ensembles and performing groups:

1. All members of the Brandywine Heights High School ensembles and performing groups are required to attend the performances and rehearsals according to the attached schedule.
2. Students who have last minute emergency conflicts must leave a phone message for their respective directors as soon as possible. They must then submit a written excuse to their director on the day that they return to school.
3. The director must be notified of an expected absence prior to the performance. Students must submit a written excuse, signed by a parent or guardian, to the director at least 10 days prior to the event.
4. The director will indicate whether the conflict will be considered an "excused" or "unexcused" absence.

Students who have an unexcused absence from a performance will receive a "0" for performance grade for that marking period. This could result in a lowered grade or failure for the marking period, or dismissal from the ensemble (for non-curricular groups.)

Acceptable reasons for absences include:

- Excused absence from school on the day of the rehearsal or performance due to illness
- Excused absence from school on the day of the rehearsal or performance due to educational trip
- Written doctor's excuse
- Religious holiday (must give at least 10 days notice)
- Extreme emergency involving immediate family

Unacceptable reasons for absence include but are not limited to:

- Student's job – Work schedules must be adjusted to fit the performance schedule.
- Could not find transportation – Students should notify the director at least 10 days prior to the performance if they have transportation difficulties so that an alternate plan for transportation can be created.
- Extra-curricular activities that are non-school related
- Appointments other than medical or legal (including weddings not involving immediate family)

Should a student not be diligent in music preparation, the director is at liberty to remove the privilege of participation in any given performance.

Students are expected to display a general responsibility including cooperation among fellow students and directors and care and maintenance of uniform/costume, music, instrument, equipment, and facilities.

A student's failure to meet these obligations could have an unfavorable effect on his/her grade, may exclude him/her from receiving awards for that current year, and could result in that student being dismissed from the ensemble.

Conflicts among School-Related Activities

- There are times when students simultaneously participate in a school-related organized sport or performing group. Conflicts occasionally arise when practices and regularly scheduled events take place concurrently. Although every attempt will be made to keep such scheduling to a minimum, the following guidelines will be followed:
- When a practice or rehearsal is scheduled simultaneously, the student must equally divide the time in conflict. Students must also take into consideration the time it may take to change clothes (10 minutes maximum) and/or eat a meal (15 minutes maximum). Students should be prepared to go from one practice to another by packing a lunch and/or bringing an appropriate change of clothes to school. This will eliminate travel time to and from school between practices.
- When a practice/rehearsal and an event are scheduled simultaneously, the event takes precedence.
- When events are scheduled simultaneously, the student may select the event in which he/she will participate. He/she should make the decision, whenever possible, at least seven (7) days in advance. He/she should advise the coach and the ensemble director immediately. Under no circumstances will the student be penalized for his/her decision; that is, class grades are not to be lowered or unreasonable make-up work required, the student will not be benched, nor will the student's ability to earn a letter be impaired because of the decision.
- In case of a disagreement among the parties concerned, the matter should be referred to the administrator or administrators in charge for a solution.

2009-2010 PERFORMANCE SCHEDULE

All member of the High School Music organizations specified below are required to attend and participate in the following rehearsals and performances. Students should plan to arrive no later than 45 minutes prior to the performance.

| EVENT | DATE and TIME | | ENSEMBLES |
|---|----------------------|----------------|--|
| Dress Rehearsal for Festival of Carols | Monday, December 14 | 5:45 – 9:00 pm | Concert Band, Choir, Choraliers |
| Festival of Carols for Senior Citizens, staff | Friday, December 18 | 2:30 pm | Concert Band, Choir, Choraliers |
| Festival of Carols for Public | Sunday, December 20 | 3:00 pm | Concert Band, Choir, Choraliers |
| Music In Our Schools Concert | Saturday, March 13 | 4:00 pm | Concert Band, Choir, Choraliers Jazz Band, Fife & Drums |
| Music In Our Schools snow date | Sunday, March 14 | 4:00 pm | Concert Band, Choir, Choraliers Jazz Band, Fife & Drums |
| High School Music Showcase | Friday, April 23 | 7:00 pm | Senior soloists, Choraliers, Fife & Drums, Jazz Band |
| Spring Concert for Senior Citizens, staff | Friday, May 14 | 2:30 pm | Concert Band, Choir |
| Spring Concert for General Public | Saturday, May 15 | 7:00 pm | Concert Band, Choir, Drum Line |

Brandywine Heights high School Participation Guidelines
2009-2010 Commitment Form

PLEASE DETACH AND RETURN THIS COMMITMENT FORM TO
THE ADDRESS AT THE BOTTOM OF THIS PAGE.

I have read, and I understand, and agree to abide by the guidelines and performance schedule established for the Secondary Performing Organizations at Brandywine Heights High School.

Please place a check mark by the appropriate performing organizations (s):

- Band _____
- Choir _____
- Choraliars _____
- Fife & Drums _____
- Flags _____
- Honor Guard _____
- Jazz Band _____
- Majorette _____
- Other _____

Student name (please print) _____

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Parents and guardians, if you would like to be placed on our group email list to receive special announcements, please insert your email here.

Thank you and have a great year!

Please return to:
Mrs. Rebecca Rhodes
Brandywine Heights High School
200 West Weis St.
Topton, PA 19562

Brandywine Heights High School Music Medical Form 2009-2010

Student Last Name _____ First Name _____ Middle Initial _____ Grade _____

Mailing Address _____ City _____ Zip code _____

Parent Email Address _____ Student Age _____ Student Date of Birth _____

Parent Cell Phone Number(s) _____

Parent/Guardian Name(s) _____ Home Phone _____

Business Phone # Father _____ Business Phone # Mother _____

Name of Emergency Contact _____ Phone Number _____

Relationship of Emergency Contact _____

Health Insurance Name _____

Policy # _____ Agreement # _____ Group # _____

Family Physician _____ Phone # _____

Date of Last Tetanus Shot _____ Contact Lens? Yes No

List any prescribed medications student is currently taking:

| <i>Medication Name and Reason</i> | <i>Pharmacy</i> | <i>Prescription Number</i> |
|-----------------------------------|-----------------|----------------------------|
|-----------------------------------|-----------------|----------------------------|

List all allergies to antibiotics, food, other:

Bee sting allergy? Yes No If yes, does the student carry a bee sting kit? Yes No

I give my permission for the medical personnel to administer, if necessary:

Tylenol Yes No *Ibuprofen* Yes No *Antacid* Yes No

Dramamine Yes No *Kaopectate* Yes No *Pepto Bismol* Yes No

My child has permission to carry and self-administer the following over-the-counter and/or prescription medications: (please list below)

Please list any additional information necessary to take care of this child in an emergency:

Please place a check mark by each year of membership below.

| | | | |
|--------------|--|--------------------|--|
| Band: | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> | Band Front: | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> |
| Choir: | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> | Majorettes | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> |
| Jazz Band: | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> | Drum Line | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> |
| Choraliers | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> | Indoor Color Guard | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> |
| Fife & Drums | 7 th <input type="checkbox"/> 8 th <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th <input type="checkbox"/> | | |

Instrument _____ Serial # _____ Estimated Value _____

(for insurance purposes)

Parent/Guardian Authorization: This information is correct to the best of my knowledge, and the student described has permission to participate in all activities unless otherwise noted. I grant permission, in case of emergency, for the Band Director, Chorus Director, or medical personnel to secure treatment without expense or obligation to the band/choir personnel or Brandywine Heights Area School District.

Parent/Guardian Signature _____

Date _____

Brandywine Heights Music Boosters

Mailing Address:

Brandywine Heights Music Boosters
P.O. Box 266
Mertztown, PA 19539

Parents and Guardians, we extend a warm invitation from the Music Boosters Organization! You are invited to attend our Music Booster meetings and contribute to any part of the organization in which you would feel comfortable!

This organization is proud to recognize the officers for the 2009-2010 school year:

President, Jeff Dietrich
Vice-President, Ann Koch
Secretary, Beverly Sweinhart
Treasurer, Joe Coco

2009-2010 Music Boosters Meetings

Meetings take place at 7:00 pm in the High School Choir room (room 128) unless otherwise indicated.
All parents are welcome to attend!

Tuesday, August 4, 2009
Tuesday, September 8, 2009
Tuesday, October 13, 2009
Tuesday, November 10, 2009
Tuesday, December 8, 2009

Tuesday, January 12, 2010
Tuesday, February 9, 2010
Tuesday, March 9, 2010
Tuesday, April 13, 2010
Tuesday, May 11, 2010

Fundraising for Secondary Music Students

While the School District is supportive of the Music Program, many vocal and instrumental activities are financed by the Music Boosters; thus fund raising is an important and on-going activity. The Music Boosters organization offers many types of fundraisers to assist in defraying some of the costs that you will encounter while experiencing the Music Program at Brandywine Heights. Please do not feel that you have to participate in each one. The organization offers more than one type of fundraiser to make it possible for you to select what works best for you. When you participate in the fundraisers you are not only helping yourself; you are proving resources for the Music Boosters organization, which, in turn, provides extra items and activities for our students.

How can fund raisers help our students?

- *Our high school women can use fundraising to purchase the required formal attire for performances.*
- *Our students can use fundraising to pay for Music Department-sponsored trips*

The Brandywine Heights Music Boosters plan and execute the fundraisers. We invite all students and parents to become involved. Even if you or your student do not sell items, the organization still needs your assistance with making hoagies or setting up items for distribution.

Fundraising order sheets are distributed throughout the school year using the monthly Music Department Newsletter.

Additional Fundraising Opportunities

70/30 Donation Plan:

If you are unable to sell items, you may wish to consider a 70/30 donation plan. You may donate money to the program and your child will receive 70% of that donation for their student credit. The other 30% will go toward expenses.

Radcliff/Redners Register Tapes:

Save your Radcliff True Valu and Redner's register tapes. The tapes will be tallied and submitted to the appropriate place of business for a 1% donation of your grocery order total. There is a box inside the Band room where you can place the receipts.

Frequently Asked Questions

1. To whom do I make checks payable?

BH Music Boosters
P.O. Box 266 Mertztown, PA 19539

2. When do I pay for fundraisers?

You will pay for the items at the time of pick-up.

The check will not be deposited until one week following the fundraiser. This will give you time to deposit your receipts in your checking account.

3. Must I participate in all fundraisers?

No. Fundraisers are available to you as a convenience. Please keep in mind that fundraising does help to support the Music Boosters organization and the activities that they provide for the students.

4. Where do I submit the orders?

All orders must be submitted to the black music mail box in the High School Band room.

Please do not submit the orders to the directors. All orders must be submitted by the specified dates.

Orders that are submitted late must be phoned in to the appropriate chairperson. There is no guarantee that we will be able to fill late orders. Please follow the dates on each order.

5. Where do my student's fund-raising proceeds go?

Each student in the high school music department has a "student credit" account, which is managed by the Music Boosters secretary. When students fund-raise, the profits are split 50/50 between student credit and the general fund of the Music Boosters to cover operating expenses such as banquet costs, picnic costs, etc. There are a few instances when there is no student credit. This is predetermined and usually announced at the Music Boosters meetings. Student credit can be used towards the costs of participating in the Brandywine Heights Music Booster Program. Examples include, but are not limited to; gloves, socks, gowns, trips, etc.

Student credit will remain in the students name until graduation even if the student is inactive in the music program.

Additional information regarding student credit can be found in the Music Boosters Association Bylaws, located on the Music Department website.

Brandywine Heights Music Boosters

COMMITTEES and DESCRIPTIONS

Becoming involved in a committee or serving as Chairperson is a great way to keep up with your child and support all of our student musicians! Please take a moment to read and consider volunteering for one of the following tasks. The Music Boosters Organization depends on the support of our parents to make sure that the year runs smoothly for our students.

DESCRIPTION AND DUTIES OF CHAIRPERSONS

- Each committee needs a chairperson. The chairperson of the committee is the organizer and is ultimately responsible for the completion of all tasks. HOWEVER, that is why a committee is organized, so the chairpersons do not have to do all of the work themselves.
- As chairperson, call your friends and contacts. Check the volunteer sheets for names. You will be surprised how results can be achieved through the personal touch!
- If you are interested in serving as a chairperson please complete and return the "Volunteer Sign Up Sheet." The Music Boosters and the directors will gladly help you to get started.

COMMITTEE DESCRIPTIONS

Find something on this list that you enjoy, and volunteer to serve as a Chairperson or member of that committee!
Thank you!

Ways and Means Committee

This committee provides projects necessary to support the approved plans, programs, and budget with adequate fund-raising. The Vice-President chairs this committee. The Treasurer shall also be a member of this committee.

IGA Receipts

This is a year-round obligation and involves collecting cash register receipts from students and submitting them for payment.

Bake Sale Committee

This position involves coordination of bake sales with the respective Concert Chairperson.

Phone Chain Committee

These individuals make phone calls to a select number of households in the case of changes in activities and/or emergencies.

Uniform Committee

This committee oversees all aspects of the Music Program band uniforms. Duties include, but are not limited to the distribution of band uniforms, informing the students of the proper care and the proper way to wear the uniforms, making any necessary repairs to uniforms, attending performances to assist the students in preparing for the performance, collection of the uniforms at the end of the year, notifying students of uniform items owed, and making the necessary arrangements to dry clean the uniforms.

Band Camp Committee

This committee is charged with helping to coordinate needs and activities for the week of band camp, which is held each year prior to the opening of school. This committee is also responsible for making sure that all students who are in the Band or Front are registered and have returned all required forms, especially the medical form, by the end of camp. Members are also asked to assist directors with details during band camp.

Parade Committee

This involves attending at least 3 marching practices, coordinating parade walkers for each parade, keeping track of water, equipment, and supplies needed for practices and parades. Please note that if you help with uniform fitting during band camp this will count towards marching practice.

Publicity and Historian Committee

This committee is designed to keep the general membership and the public informed of the activities and accomplishments of the Brandywine Heights High School Music Department. Duties include contacting the local newspaper and supplying the necessary information. This committee also documents the music activities and accomplishments in a scrapbook so there will be a record for future reference. The scrapbook will on display at the Music Banquet at the end of the year.

Tree Lighting Committee

This committee is charged with coordinating refreshments and assisting with any additional Music Booster-related duties related to the Tree Lighting ceremony.

Festival of Carols Committee

This committee is in charge of all necessary arrangements in conjunction with the High School Festival of Carols, including ticket distribution, reserved seating, distributing programs, ushers, sales of CD recordings, and poinsettia sale. It also involves organizing the “tea” following the Friday concert. This includes arranging and checking in with the bake sale committee, setting up drinks, food, tablecloths, napkins and condiments, and tear-down after the event. Members of this committee will work with the band and choir directors.

Phil Forlano Jazz Festival

Members of the Jazz Festival committee help the chairperson with the annual Jazz Fest hosted by the Midnight Riders Jazz Ensemble. You do not need to be the parent of a Jazz Band member to assist on this committee. Duties include, but are not limited to, directing visiting bands and buses where to unload, load, and park, ticket sales, room chaperones, score tallying, stage set-up, helping in the food court, and enjoying the terrific music.

Music In Our School Concert

This committee is in charge of all necessary arrangements in conjunction with this concert, which involves student musicians in elementary, middle school, and high school. The event is held annually in March, which is “Music In Our Schools Month.” Duties involve, but are not limited to concert/food ticket sales, reserving the caterer, scheduling volunteers to work, organizing a “Chinese auction, “ setting up prior to and cleaning up after the event.

Music Showcase Concert

This committee is in charge of all necessary arrangements in conjunction with the High School Music Showcase, such as organizing parent assistance backstage, program distribution, ushers, etc. Members of this committee will work with the High School band and choir directors.

Spring Concert

This committee is in charge of all necessary arrangements in conjunction with the High School Spring Concert, including ticket distribution, reserved seating, distributing programs, ushers, sales of CD recordings, and geranium sale. It also involves organizing the “tea” following the Friday concert. This includes arranging and checking in with the bake sale committee, setting up drinks, food, tablecloths, napkins and condiments, and tear-down after the event. Members of this committee will work with the band and choir directors.

School Board Attendance Committee

This committee will attend the school board meetings as a representative of the Music Boosters. Members of this committee will form an attendance schedule on a rotating basis and will report school board events and decisions to the Music Boosters organization. It is crucial that we form a committee such as this, both to keep apprised of school board decisions and to demonstrate our support of the Brandywine Heights School District to the Board of Directors.

Picture Committee

This committee will work with the Vice-President, who chairs this event. Members of this committee will assist with set-up; clean up, uniform, etc.

Music Banquet Committee

This committee works with the music directors and band/choir councils to make the necessary arrangements and preparations for the annual end-of-year banquet. Duties include obtaining a caterer, creating the menu, decorations, programs, and invitations.

Volunteer Sign-Ups

Please take a moment to read the Committee Descriptions page and consider volunteering for one of the tasks. The Music Boosters organization and the High School Music Department depends on the support of our parents to make sure that the year runs smoothly for all of our students. If you are available and are willing to participate in any of these tasks, please place a check mark next to the item(s) below and return this form to Mrs. Rebecca Rhodes or place it in the black drop box in the band room during orientation or band camp.

Student Name _____ Grade for 2009-2010 _____

Parent Name _____ Phone Number _____

Email _____

Thank you for supporting our student musicians!

_____ Ways and Means Committee Chair a fundraiser

_____ Indoor Drumline Assitance

_____ I.G.A. Receipts

_____ Music In Our Schools Committee

_____ Bake Sale Committee

_____ Music Showcase Committee

_____ Phone Chain Committee

_____ Spring Concert Committee

_____ Uniform Committee

_____ School Board Attendance Committee

_____ Band Camp Committee

_____ Picture Committee

_____ Parade Committee

_____ Music Banquet Committee

_____ Publicity/Historian Committee

_____ Nurse (for various activites, parades, trips, etc.)

_____ Tree Lighting Committee

_____ Share your carpentry skills

_____ Festival of Carols Committee

_____ Secretarial skills/artistic talent

_____ Phil Forlano Jazz Festival

_____ Help where needed

If you have a special talent or service that we missed, please describe below.

Again, we thank you for supporting our student musicians!

Brandywine Minstrels Patron List

Your Brandywine Music Boosters are including this patron form in your summer mailer to ask that you generously support the Minstrel program. The Minstrels have always been very gracious in distributing their profits to the music department at Brandywine Heights High School. Let's let them know how much we appreciate their hard work and dedication. Thank you!

Please use this form to submit your list of patrons for the Brandywine Minstrels program. As in the past, patrons are \$1.00 per name or \$2.00 for "Mr. and Mrs." Please submit your list, along with payment, to the music office no later than September 4. Please make checks payable to "Brandywine Minstrels."

Thank you!

PLEASE PRINT

| | <i>Names</i> | <i>Cost</i> |
|----|--------------|-------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |

Submitted by: _____

Total: _____

Brandywine Heights Music Department Event Calendar 2009-2010

Calendar will be updated as events are scheduled.

| Date | Event Name | Event Time | Location | Ensembles |
|--------------------|---|-------------------|------------------------------|-----------------------------------|
| 8/4/09 | Music Booster Meeting | 7:00 PM | Choir Room | |
| 8/17/09 | New member orientation | 5:00 - 7:00 p.m. | Band Room | New Band, Band Front, Parents |
| 8/18/09 | Band Picnic | 5:00 - 7:00 p.m. | Longswamp Pavilion | Band, Band Front, Families |
| 8/19 and 8/20 | Band Camp | 4:00 - 7:00 p.m. | Band Room | Band, Band Front |
| 8/24, 25, 26 | Band Camp | 4:00 - 7:00 p.m. | Band Room | Band, Band Front |
| 8/27/09 | Band Camp | 4:00 - 5:30 p.m. | Band Room | Band, Band Front |
| 8/27/09 | Band preview show and social | 5:30 - 7:00 p.m. | High School | Band, Band Front, Families |
| 9/8/09 | Music Booster Meeting | 7:00 PM | Choir Room | |
| 10/13/09 | Senior County Chorus auditions | | Governor Mifflin High School | 10th, 11th, 12th grade choir |
| 10/13/09 | Music Booster Meeting | 7:00 PM | Choir Room | |
| 10/19/09 | District Chorus Auditions | | Parkland High School | 9th, 10th, 11th, 12th grade choir |
| 11/10/09 | Music Booster Meeting | 7:00 PM | Choir Room | |
| 11/24/09 | Senior County Band and Orchestra auditions | | Governor Mifflin High School | 10th, 11th, 12th grade band |
| 12/4/09 | Longswamp Township Tree Lighting | 7:00 PM | Longswamp Township Bldg. | Band, Choraliers |
| 12/5/09 | District Band Auditions | | Parkland High School | 9th, 10th, 11th, 12th grade band |
| 12/8/09 | Music Booster Meeting | 7:00 PM | Choir Room | |
| 12/18/09 | Festival of Carols for Senior Citizens and Brandywine Staff | 2:30 PM | auditorium | Band, Choir, Choraliers |
| 12/20/09 | Festival of Carols for Public | 3:00 PM | auditorium | Band, Choir, Choraliers |
| 1/12/10 | Music Booster Meeting | 7:00 PM | Choir Room | |
| January 14, 15, 16 | PMEA District 10 Orchestra | | t.b.a. | |
| 1/19/10 | Senior County Chorus rehearsal day | | Daniel Boone High School | Selected participants |
| 1/20/10 | Senior County Orchestra Rehearsal Day | | Daniel Boone High School | Selected participants |
| 1/22/10 | Senior County Band rehearsal day | | Daniel Boone High School | Selected participants |

| | | | | |
|---------------------|--|---------|------------------------------|---|
| 1/23/10 | Senior County Festival | | Daniel Boone High School | Selected participants |
| January 28, 29, 30 | PMEA District 10 Chorus | | t.b.a. | |
| 2/1/10 | County Jazz Band Auditions | | t.b.a. | |
| 2/2/10 | Junior County Chorus auditions | | Governor Mifflin High School | 9th grade choir |
| 2/9/10 | Junior County Band and Orchestra auditions | | Governor Mifflin High School | 9th grade band |
| 2/9/10 | Music Booster Meeting | 7:00 PM | Choir Room | |
| February 11, 12, 13 | PMEA District 10 Band | | t.b.a. | |
| February 25, 26, 27 | PMEA Region V Orchestra | | t.b.a. | |
| 3/5/10 | BH Jazz Festival | 5:00 PM | auditorium | Midnight Riders |
| 3/9/10 | Music Booster Meeting | 7:00 PM | Choir Room | |
| March 11, 12, 13 | PMEA Region V Chorus | | t.b.a. | |
| 3/13/10 | Music In Our Schools Concert | 4:00 PM | auditorium | All Ensembles |
| 3/14/10 | Music In Our Schools Snow Date | 4:00 PM | auditorium | All Ensembles |
| 3/20/10 | Brandywine Heights Indoor Home Show | t.b.a. | High School | Indoor Drumline and Color Guard |
| March 25, 26, 27 | PMEA Region V Band | | t.b.a. | |
| 4/7/10 | Junior County Chorus rehearsal day | | Muhlenberg H.S. | Selected participants |
| 4/8/10 | Junior County Orchestra rehearsal day | | Muhlenberg H.S. | Selected participants |
| 4/9/10 | Junior County Band rehearsal day | | Muhlenberg H.S. | Selected participants |
| 4/10/10 | Junior County Festival | | Muhlenberg H.S. | Selected participants |
| 4/13/10 | Music Booster Meeting | 7:00 PM | Choir Room | |
| April 22, 23, 24 | PMEA All State Conference | | t.b.a. | |
| 4/23/10 | High School Senior Showcase | 7:00 PM | auditorium | Senior soloists, Choraliers, Jazz Band, Ensembles |
| 5/11/10 | Music Booster Meeting | 7:00 PM | Choir Room | |
| 5/14/10 | High School Spring Concert for Senior Citizens, Brandywine Staff | 2:30 PM | auditorium | Band, Choir |
| 5/15/10 | High School Spring Concert for Public | 7:00 PM | auditorium | Band, Choir |
| 5/18/10 | High School Music Banquet | 6:00 PM | cafeteria, auditorium | All Ensembles |

