

**RRHS Swim Concessions
Invitational Meet
Documentation from 2007**

Menu:

Breakfast tacos
Fruit (bananas, apples, oranges and grapes)
Packaged breakfast items (donuts, cin. Rolls, etc)
Donuts (?)
Coffee
Hot chocolate
Water
Gatorade
Ham & cheese sandwich w/lettuce & tomato
BBQ sandwich w/potato salad and fixin's
Chips
Candy (Asst)

Prices:

Tacos and sandwiches: \$2 (may reprice to \$2.50 depending on ham cost)
Drinks (except coffee & hot choc.) \$1
Candy \$1
Coffee & hot choc. .75
Chips, fruit .75
Donuts (RR) .75

Cash box:

\$50 in quarters, \$175 in 5's \$275 in 1's = \$500 total. Put \$200 in box and lock the rest up in office or someone's car until we need it, then exchange the large bills for the smaller bills so the large are locked up. Periodically (depending on sales) remove the large bills to the safe lock up location. Someone is responsible for money (Olga?) during meet. I like to keep a record of my "deposits" and what time for future use.

Breakfast tacos are being catered by Margeritas on Bratton Lane. Cost is \$1.25 sell for \$2.00 so profit on 100 tacos is \$75. They also provide salsa for free. We buy grated cheese from Sams and put in on the condiments table in a plastic bowl with some plastic spoons. Tell people if they ask why no "and chese" tacos are on the menu is because we do the grated cheese instead.

- Margeritas also provides a hot box on wheels where BBQ sandwiches (and hot dogs and hamburgers, etc) can be kept reasonably warm.
- Margeritas does not deliver to the pool, we have to pick up with a check at 7:15 am.
- They will be in hot box arranged and labeled as to what type. Keep door closed!

BBQ sandwiches are bun, 1/5 # meat served in a boat with a dollop of potato salad if requested. Side fixings are onions, pickles, sauce if Rudy's provides. Being donated by Rudys, and being delivered to pool at 10am.

- Heat the meat in a glass bowl in the microwave, then transfer it to the crock pots to keep it warm before serving on an order by order basis (ie. No pre-prep). Service size is 1/5 # or a large spoon full. Ask for a demo – *we have to closely control portion size.*
- 20 pounds makes ~100 sandwiches \$200 profit!
- Serve in a “boat” with a dollop of potato salad ONLY IF CUSTOMER ASKS.
- May want to wrap sandwiches in foil if it is cold outside
- Backup to boats is paper plate (we have about 100 boats on hand)

Donuts:

Being donated (?) or bought cheaply from Texas Baker (RR Donuts!) Kapryce?

Ham & cheese sandwiches are 2 slices of bread, 1/5# ham, slice cheese wrapped in foil wrap. Condiments are lettuce, tomatoes, mayo and mustard. To keep it simple we will only use white bread. We will make a limited (TBD depends on Sam's sizes for the ham) quantity of these up about 10am and see how they sell, we can go back to Sams to get more if necessary.

- On separate table in back of tent, put ham and cheese in bread and wrap in foil. These can all be done at the same time.
- Mustard & mayo on condiments table
- Lettuce & tomato on condiments table

Chips are assorted variety pack from Sams. Start with 2 boxes. These don't sell well at summer meets but the cost isn't bad if we don't sell them all.

Fruit: Wash grapes the night before and package in snack size ziplocks. Wash apples and serve on a platter with other fruit (bananas, and maybe oranges plus the grape packs)

Coffee. Being donated by Starbucks along with cups and creamer/sugars.

Hot chocolate. Use large coffee percolators to heat water. Set up on condiments table with cups, lids, stirrers. When someone buys hot choc., give them the packet and point to the table with setup. Someone will need to monitor the percs. to refill as needed.

- We are borrowing cups and lids from Armada and will keep count, if the count is large, we'll donate something to Armada for these.
- Stirrers are left over from summer season, as are plastic spoons which are the fallback if we run out of stirrers.

Drinks. In each large cooler ice down 2 cases of water, 1 & 1/2 cases of mixed Gatorade, 1 case of coke, 1/2 case of diet coke, 1/2 case of sprite, and a six pack of Dr. Pepper.

- DO NOT OPEN CASES WITHOUT CHECKING WITH CONCESSIONS MANAGER! (We can return unopened cases)

- It only takes 10-12 minutes to chill down drinks in ice water so no hurry.
- Someone needs to monitor the drinks on ice and add if there is time left in the meet, add sparingly unless sales are brisk.
- We use the smaller Gatorades so the profit is better

ICE. Being donated by The Water Jug. Buy additional ice anywhere and keep receipt for reimbursement after meet.

Pizza:

TBD Ann Welch or Kapryce donated vs. \$5/6 nonprofit purchase, Dominos, Pizza Hut or Saccones. Slice it 6 to a slice and sell for \$2 we profit \$1/slice or more.

Setup:

- 1 table has microwave, crock pots, buns, and boats for the bbq sandwiches in rear of tent Electrical.
- 1 table has extra food items (buns, food wraps, etc.) in rear of tent
- 1 table is used for sandwich prep. Rear/middle of tent
- Hot box faces out so servers can easily get tacos and BBQ sand. From there
- Put cash box on top of hot box with a towel between to keep box from sliding off
- 2 tables face the customers, spread fruit, chips, candy on this table using serving platters and baskets. Put out a napkin holder On the far left end of one of these tables will be the hot choc perculators (see hot choc. Above)
- Run electrical to this and to the table with the crocks and micro.

1 (smaller) table away from concessions tent has condiments, another napkin holder, etc. Put out plastic spoons also. Coffee stuff from Starbucks goes here except obviously the urns and cups themselves. Nice to cover this table w/tent if possible?

Hospitality:

This is being done by comp-ing food and drinks to the officials and coaches. A separate service area will be identified with a sign so they don't stand in line (since we don't take money from them). A record is kept of what food items are taken, not cost nor who takes it, for future use. Please be sure to be diligent in updating this record so we know for next year.

Service:

2-3 volunteers wait on customers. 1 other volunteer does food prep, refilling hot water urns, heating BBQ, making sandwiches (make Ham & Cheese up beforehand, make BBQ up as ordered) , refilling coolers with drinks, getting supplies from _____.

PROCEDURE:

- Get their order
- Get food from the hot box (tacos and BBQ sandwiches) or the _____ (ham & cheese), or drinks from the coolers.
- Each cooler has water & Gatorade and soda.
- Everything else is on table in front of customers.

- Using cheat sheet, add up order and take their money. Make change.

NO \$100's or \$50's until after 10am.

Times:

6:30 setup

7:15 pick up tacos (someone besides Rick must do this!)

7:30 open for breakfast items

10:00 Rudy's delivers BBQ

11:00 order/pick up Pizzas (first order)

11:00 open for sandwiches

11:30 open for pizza

12:00 evaluate for 2nd order of Pizzas

3:00 close

4:00 tear down

4:45 Rick has to leave for Dr. appt.

NOTES:

RRHS SWIM MEET CONCESSIONS – 10/25/2007
COMP FOOD & DRINKS GIVEN OUT

	PUT 1 SMALL MARK FOR EACH ITEM GIVEN OUT
WATER	
GATORADE	
SODA	
HOT CHOC	
BBQ SAND	
TACO	
HAM SAND	
CHIPS	
FRUIT	
PKG FOOD	
DONUTS (LG)	
CANDY	

SHOPPING LISTS

Target

3 six packs of Dr. Pepper ~\$9

Target (as \$ from Target permits) or HEB:

2 packages of napkins (~400 cnt per pkg, we need 700+)

500 cheap paper plates

1 roll of heavy duty foil

1 roll of plastic food wrap

50 snack size ziplocks

HEB

6-8 large bunches of bananas (we want about 30+ bananas total)

2 5# bag of apples

bag of oranges (don't know sizes available, but maybe 8#?)

4 heads of Romain lettuce

12 tomatoes

8 large yellow onions (UNLESS RUDYs IS GIVING US THEM???)

2 squirt bottles of mayo (large, HEB OK)

3 squirt bottles of HEB yellow mustard (largest they have)

SAMS

8 cases of water

6 cases of smaller assorted Gatorade (10 oz?)

4 cases of coke

2 cases of diet coke

2 cases of sprite

Hot choc indiv. Packets (100)

Latex gloves for service/handling food

Breakfast packaged foods (muffins, donuts, cinnamon rolls, etc) (100)

___ Loaves of bread (qty depends on ham size)

100 small hamburger buns

2 boxes asst indiv. Chips

Candy (TBD)

Cookies (TBD)

2 bottles of sliced hamburger pickles

HAM (qty = 50 sandwiches at 1/5# per)

Sliced cheese (50)

Double pack of grated mixed cheese

4 cartons of red or green seedless grapes